

# BETHANY LUTHERAN SCHOOL

## COMPUTER LABORATORY and TECHNOLOGY USAGE

The school's computer laboratory exists for the purpose of classroom instruction and research. It is not intended to be a "game room" and/or social networking. Using school computers for purposes other than educational, as defined as for the purpose of accomplishing a teacher-generated task, is not permitted. Misuse of school property carries consequences.

All BLS students must be aware of the following expectations of those who choose to publish or post to a web log or websites, newsgroups, e-mail lists and other forms of on-line communication:

1. If you choose to identify yourself as a Bethany student, you may not represent yourself to the community in a manner that negatively affects the BLS purpose, mission, philosophy and Standards of Behavior.
2. You may not publish or post BLS information including, but not limited to, the use of logos, logo wear, team/club photos or images/references to staff. Further, you may not post comments/photos of a fellow student without her/his knowledge and permission of that student and his/her family.
3. You are legally responsible for the content you post. This means you or your family may be held personally liable for defamation, libel, obscenity, etc.
4. In all instances BLS expects that students use good judgment when blogging, chatting, or posting on-line. Failure to comply will result in disciplinary action up to and including suspension or removal from Bethany Lutheran School.

The following activities are regarded as serious misconduct with school computers; this is a non-exhaustive list:

- Social networking
- Viewing unauthorized sites or unnecessary sites on the
- Plagiarizing a website and representing the material as your own
- Using another student's username and password
- Changing settings on school computers
- Trying to load computer programs on a school computer
- Changing the desktop (personalizing the desktop or changing icons)
- Installing files and programs to school computers as well as deleting files and programs from school computers
- Physically causing damage to school computers and printers
- Having food or drink in the computer lab or next to other school computers
- Using school computers to try to injure another student's reputation
- Portable computers should be left at home
- Activity not specifically listed but becomes a problem

**No**, I do not want my student to use e-mail at school.

**No**, I do not want my student to have internet access at school.

A parent/guardian and the student must sign and date below to indicate that it has been read and that there is an agreement to follow the BLS policy as listed on the previous page.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date